



## NOTICE OF MEETING

### Seniors Advisory Committee

#### AGENDA

**DATE:** Friday, April 20, 2012

**TIME:** 9:30 am

**PLACE:** City Hall Business Centre Meeting Room  
2<sup>nd</sup> Floor, Vancouver City Hall

*PLEASE NOTE:*

- *If you are unable to attend this meeting, please advise Pat Boomhower at 604. 873.7015 or e-mail: [pat.boomhower@vancouver.ca](mailto:pat.boomhower@vancouver.ca)*
- *Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <http://vancouver.ca/ctyclerk/civicagencies/civicindex.htm>*

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Introductions 9:30 - 9:35 am

Leave of Absence Requests 9:35 - 9:40 am

The Meeting Coordinator will outline protocol for leave requests, as well as Committee quorum and number of clerked meetings.

1. Election of Chair and Vice-Chair 9:40 - 9:45 am

The Meeting Coordinator will conduct elections for Chair and Vice-Chair for the 2012 term.

2. Approval of Minutes 9:45 - 9:50 am

Minutes of the July 15, 2011, meeting to be approved.

3. Orientation and Housekeeping Matters 9:50 - 10:10 am

Review of the following:

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- Guidelines for Civic Agencies
  - Guidelines for Taking Notes
  - 2012 Meeting Schedule
  - 2012 Membership List and City Staff Contact Information
  - Seniors Advisory Committee Terms of Reference
  - Role of Staff Liaison
  - Code of Conduct - City of Vancouver Corporate Policy
  - 2011 Senior Advisory Committee Report of Activities

4. **Committee Liaisons' Updates** 10:10 - 10:20 am

5. **2012 Workplan** 10:20 - 11:00 am

Discussion on Committee goals and objectives for 2012.

6. **Sub-committees** 11:00 - 11:15 am

Discussion on potential Sub-committees for 2012 and overview of Sub-committees in 2011:

- (a) Housing Sub-committee
- (b) Transportation Sub-committee
- (c) Joint Task Team on Accessibility

7. **New Business** 11:15 - 11:30 am

**Next Meeting:**

DATE: Friday, May 18, 2012 (*unclerked*)  
TIME: 9:30 am  
PLACE: City Hall Business Centre Meeting Room  
2<sup>nd</sup> Floor, Vancouver City Hall

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