

NOTICE OF MEETING
SENIOR ADVISORY COMMITTEE

A G E N D A

DATE: Friday, October 23, 2009
TIME: 9:30 a.m.
PLACE: Committee Room 2
Third Floor, City Hall

*If you are unable to attend the meeting, please call Pat Boomhower at 604.873.7015
or e-mail: pat.boomhower@vancouver.ca*

*Agendas and Minutes are available at
<http://vancouver.ca/ctyclerk/civicagencies/senioradvisorycommittee/index.htm>*

Introductions

Election of Chair and Vice-Chair

The Meeting Coordinator will conduct the election for these positions.

Note: the Committee can choose to delay the election if needed and elect an Interim Chair.

Attendance - Leaves of absence requests to be approved.

Correspondence - The correspondence folder to be circulated.

1. Protocol and Housekeeping Matters

(a) *2009 Meeting Schedule*

(b) *2009 Membership List*

(c) *2009 Notes for Advisory Bodies* -

Review attendance, quorum, motions, subcommittees and submitting reports to Council.

(d) *Terms of Reference (attached)*

2. Annual Reports

Discuss approach for completing the annual report to Council. Template is provided by City Clerk's Office.

3. Subcommittees

Potential Subcommittees and workplan.

4. The SAFERhome Program

Patrick Simpson, Committee member and Executive Director of The SAFERhome Standards Society, will provide an introduction and update on The SAFERhome Program.

5. **Other Business**

- (a) *Presentations* -
- i.* Requests to present to the Committee, and
 - ii.* Coordination of presenters for 2009.

Next Meeting

Date: Friday, November 20, 2009
Time: 9:30 a.m.
Place: Committee Room 2, Third Floor, City Hall

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